**Graduate Faculty Executive Committee**

 **Meeting Minutes – September 21, 2020**

Members Present: Christopher Badurek; William Bellingham; Genevieve Birren, Alexis Blavos; Nancy Diller; Tracy Frenyea; Charlotte Pass; Andrea Robinson-Kuretich; Carol Van Der Karr; Vince DeTuri; Jose Feliciano

Members Absent: Ronni Casella; Eileen Gravani; Peter McGinnis

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Minutes from May 11, 2020 were approved | **Approved** |
| **Introductions**  | Committee members introduced themselves |  |
| **Election of Chair** | C. Badurek is serving as serve as chair while Nance Wilson is on sabbatical. Charlotte Pass serving interim member for N. Wilson.  | **Chris Badurek interim chair** |
| **New Business** |  |  |
| **1. Committee’s Role** | N. Diller reviewed College Handbook, Curriculum webpage and resources available to assist committee members. Currently, there are two openings for committee.  |  |
| **2.** [**English MA**](https://cortland.curriculog.com/proposal%3A2464/form) | G. Birren motioned to approve. C. Van Der Karr seconded.  | **Approved** |
| **3. Graduate Faculty Status Application** | Reviewed proposal for Kevin Dames requesting graduate faculty status. Discussed three year teaching at the graduate level requirement. C. Badurek will reach out to K. Dames regarding the time he served at thesis chair.  | **Tabled** |
| **4. Minutes Sign-up** | Oct. 5: Genevieve BirrenOct. 19: Charlotte PassNov. 2: Alexis BlavosNov. 16: OpenNov. 30: (tentative) Open |  |
| **5. Open Discussion on Changes to Graduate Programs** | Discussion regarding deactivating and discontinuing programs, program viability and admission requirements. |  |
| **Meeting Adjournment** | C. Badurek adjourned meeting  | **Adjournment** |

Submitted by Nancy Diller